

Attention Maryland Employers: Mandatory Sick and Safe Leave for Virtually all Maryland Employers Became State Law on February 11, 2018.

**Paid Time Off and Sick and Safe Leave tracking.
Valley takes the guess work out of staying in compliance.**

Tracking –

There is a few ways businesses can stay in compliance including:

- (1) Accrual leave time based on the hours employees work.
- (2) Front load leave time at the beginning of each year.

Reporting –

Some paid time off and most sick & safe leave laws have special requirements regarding the employee leave balance. We supply clients with an easy to read leave time report showing the hours allowed, hours taken and hours available for each leave time type. The available leave time for each type is displayed on the employees' vouchers. This is a requirement in most states with mandatory sick and safe leave.

We help make paid time off easy to track. You can create and customize benefit accrual formulas that reflect your company policies or to meet mandatory regulations. Set up as many formulas as you need for vacation, sick and personal leave. Formulas will be based on your company policy. Valley will automatically compute allowed and taken balances.

Did your current payroll company require you to “opt in” for the mandatory Paid Sick and Safe Leave tracking? Paid Sick & Safe Leave is the law of the land. Valley clients didn't have to “opt”. On Sunday February 11, 2018 our clients were set up to accrue the leave time—meeting all requirements!

